

Application for Remark

REG/012/2017/ V1

Please tick COURSE: UCF OTHERS. Specify _____

Section 1: Application Information (to be completed by Student)

Name of Applicant	Stud ID	
NRIC / Passport No		
Programme	Semester	
Year		
Module Name & Code		
Signature	Date	

Section 2: Recommendation (to be completed by Lecturer In Charge of the Module)

Lecturer In Charge	Date	
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Section 3: Finance Department

Amount Received: _____	Receipt No : _____
_____	_____
Signature	Date

Section 4: Registry Department

Original Marker: _____	New Marker : _____
Original Marks : <input type="checkbox"/>	New Marks (After Remark) : <input type="checkbox"/>
Comments : _____	

_____	_____
Signature	Date
Marks Change Approved : _____	Date
Dean of Faculty	
Marks Changed by : _____	Date : _____
Verified by: _____	Date: _____
<input type="checkbox"/> Records Updated	<input type="checkbox"/> New Transcript Issued

Note: * Due date for submission of this form is 3 days from the date results are released.
 * Remark fee is RM 50.00 per module.
 * All fees paid are not refundable.