

Completion of Programme

RG/004/2017/ V1

APPLICATION INFORMATION (TO BE COMPLETED BY STUDENT)

Name				Student ID				
Registration No			Program			Sex	Female	Male
NRIC/Passport No				Country			Religion	
House Address						Email Address		
Post Code		House Tel No			Mobile No			
DURATION: _____ Years / Month _____ FROM ____ / ____ / ____ TO ____ / ____								
Club/Society	Position Held	Advisor's Signature			Year			
					From	To		

Please attach photocopies of Certificates / Membership Card as proof

Academic

Attitude towards studies(tick)	Satisfactory	Good	Excellent
Remarks	Verified by Dean of Faculty: _____		
_____	_____		
_____	_____		
_____	_____		
_____	_____		
	Signature	Date	

Checklist for Student Leaving the College

Please obtain clearance from the following Department	Stamp
1. Library _____ Name Signature Date	
2. Hostel _____ Name Signature Date	Stamp

Bursary Department				
Clearance Remarks				Stamp
Bursary	Signature	Date		
Registry Department				
Approved		Not Approved		Stamp
Remarks				
Registrar	Signature	Date		
International Student Office Department (International student only)				
Remarks				
Manager	Signature	Date		

Please attach: 1. Photocopy of IC(Old/New) or Passport 2. Evidence of Membership Card (ID/Certificate